

CLIO AREA SCHOOLS

Extra Duty Contract

Name: _____

Date: _____

This supplementary salary notice covers extra pay for extra duty assignments for the **2023-24** school year. If any assignments or portion of such assignments are not performed, the supplemental salary will be adjusted proportionately. Clubs require a minimum of 10 participants and 30 contact hours.

BUILDING

ASSIGNMENT

SALARY

Assignment to this position and pay rate terminates at the end of **2023-24** school year and shall not constitute a tenure payment or a tenure assignment to the position and salary listed on this notice.

This supplementary notice must be signed and delivered to the Superintendent before October 1st; otherwise, the position will be considered vacant.

The provisions of this contract are subject to the terms and conditions to be determined in the Master Agreement developed by the Clio Education Association and the Clio Board of Education.

By: _____
Employee

Date: _____

By: _____
Principal

Date: _____

By: _____
Assistant Superintendent

Date: _____

By: _____
Superintendent

Date: _____

The stipend for the above assignment will be paid at the end of the activity. In order to receive payment, the building principal would need to complete an authorization for final payment of duty form.

Separate checks will not be issued.