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*Clio Area Schools*  
*Clio, Michigan 48420*



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BEKY SILKWORTH *Assistant Superintendent of Finance*

November 7, 2018

To: Clio Area Schools Teachers and Administrators  
From: Stephen J. Keskes, Assistant Superintendent of Curriculum and Instruction  
Re: 2018/2019 Local Assessment and Student Learning Objectives Requirements

Dear Clio Area Schools Teachers and Administrators:

The Clio Area Schools Administration Team appreciates the time, effort and energy that you have put into the creation and utilization of our common assessments. In the creation of our local assessment system to measure and communicate student learning we have discovered a need to communicate the district's expectations for our common pre and post assessments that are being used for evaluation purposes. The following guidelines have been created to ensure fairness and transparency among colleagues.

- Common Assessments must have the same number of questions for the pre-assessment as the post-assessment/final examination. This is needed to utilize the Michigan Department of Education's Student Learning Objectives tool. Growth is measured using an average of growth by quintile. The average growth in each quintile is the Student Learning Objective for individual students based on their pre-test.
- Pre and Post Assessments must contain the same number of questions relating to the content expectation/standard to ensure equity in the measurements.
- The Pre Assessment/s must be given within the first two weeks of the course. Secondary departments should meet and decide on an exact date/dates for the assessments to be administered to limit variability.
- If the number of questions changes on an assessment from one year to the next, the Department Head must communicate changes with their building principal and the district's assessment coordinator (Lacy Mickles).
- ALL assessments being used for SLO purposes must be uploaded into Illuminate using the number of questions correct out of the number of total questions on the assessment. Percentages will not work using the Department of Education Tools.

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Per Michigan Department of Education advisement, the performance indicators for Student Learning Objectives will be recorded as follows:

- 65% of students meeting or exceeding their SLOs will earn a Highly Effective rating for student growth.
- 45% of students meeting or exceeding their SLOs will earn an Effective rating for student growth.
- 35% of students meeting or exceeding their SLOs will earn a Minimally Effective rating for student growth.
- 0-34% of students meeting or exceeding their SLOs will earn an Ineffective rating for student growth.

Where available and mandated by law, 50% of student growth will contain MSTEP data in the form of SGP's. Per Michigan Department of Education advisement, the performance indicators for Student Growth Percentiles from the MSTEP Assessments will be recorded as follows:

- 60% of students who met their Student Growth Percentiles (SGPs) will receive a Highly Effective rating for student growth.
- 40% of students who met their Student Growth Percentiles (SGPs) will receive an Effective rating for student growth.
- 20% of students who met their Student Growth Percentiles (SGPs) will receive a Minimally Effective rating for student growth.
- 0-19% of students who met their Student Growth Percentiles (SGPs) will receive an ineffective rating for student growth

SLOs and SGPs will be averaged to obtain a final growth rating. To comply with statute, local assessments are to be used for all subjects/courses taught to ensure equity and transparency. Thank you for your effort in improving our balanced assessment system to improve student learning.

Sincerely,

A handwritten signature in black ink that reads "Stephen J. Keskes".

Stephen J. Keskes, Ed.S.  
Assistant Superintendent of Curriculum and Instruction  
Clio Area Schools